



Derbyshire Ornithological Society

Please read before completing the form

Guidance Notes for Submission of a Rare Bird Form

Purpose: To provide supporting information to enable the County Recorders/Derbyshire Rare Birds Committee to consider any claim of a species on the County Rare Birds List

What should I submit? It is essential that as much information is supplied as possible (including photographs, video and sound recordings if available)

Please cover: The circumstances of finding the bird, a description of the bird(s), general impression, size and shape, plumage details, any calls, any size comparisons, your familiarity with the species, how you came to the conclusion on species. Include your differential analysis that separates the claimed species from other similar or confusion species

Common errors: Not supplying any description
Not considering any critical differentiating identification features
Not providing enough detail to eliminate confusion/similar species

As far as possible, the form should be completed from notes taken at the time of observation and before consultation of a field guide.

Use continuation sheets to give a full account with description and sketches: attach any notes that were written at the time and use extra sheets if necessary.

The Recorders are not questioning your identification skills but need the information to enable the species to be correctly assigned to species and recorded in the permanent record.

Although designed to be completed by hand, you can download this form then open in Word and complete on a computer.



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RARE SPECIES FORM

Please use this form to submit details as the instructions in **A GUIDE TO THE SUBMISSION OF RECORDS**.

Please post the completed form and associated evidence to: **Steve Thorpe, 42 Woodland Avenue, Breaston, Derby, DE72 3AN**

SPECIES:					
Age:		Sex:		Number of birds:	
Date:		Time:		Location:	
				Map Ref:	
Distance from observer:				Period of observation:	
Weather and lighting conditions:					
Optical Aids:					
Observer's Name(s):					
Address:				e-mail:	
Post Code:			Tel:		
Details of anyone who disagrees with the identification:					
Species present for comparison:					
Species adjacent:					
Observer's experience of this species:					
Observer's experience of similar species: On this day:					
Previously:					
Certainty of identification:					